

**Bourton Meadow Academy**  
**Covid-19 Outbreak Management Plan**



**Rationale**

The Government has made it a National priority that education and childcare settings should continue to operate as normally as possible during the Covid-19 pandemic. The DFE has outlined that all schools should have an “Outbreak Management Plan” outlining how they would respond to positive case/s of Covid-19 within their setting or an outbreak in the local area.

Although national restrictions have eased, there are times when education and childcare settings may be required to respond and implement measures.

Examples include:

- To help manage a Covid-19 outbreak within the school setting
- If there is an extremely high prevalence of Covid-19 in the community
- As part of a package of measures responding to a Variant of Concern

In these cases, DFE guidance states that councils, directors of public health and Public Health England can recommend certain measures for individual schools or clusters of settings.

If there is a need to address more widespread issues across an area, “ministers will take decisions on an area-by-area basis”.

This plan details how Bourton Meadow Academy will respond to positive cases and outbreaks in school and the local community. It should be read alongside the latest guidance for education settings operating during Covid published by the DFE.

*To Note:*

*From 19<sup>th</sup> July 2021 schools are no longer required to contact trace close contacts of a confirmed case. This is now the responsibility of Test and Trace – although schools can be asked to provide information if necessary.*

*From 16<sup>th</sup> August 2021 close contacts of confirmed Covid-19 cases who are fully vaccinated or under the age of 18 and 6 months are no longer required to isolate and instead advised to have a PCR test. They do not need to isolate while the results are obtained.*

**Scenario 1 – Single Confirmed Covid Case within The School Setting**

If there is one case identified in school the following steps will be taken in line with the latest guidance:

- School will contact Public Health to pass on relevant information
- School will contact Buckinghamshire Council and follow their reporting guidance
- School will work with Test and Trace to pass on details of close contacts if required
- Remote Education will be implemented for any child isolating
- The required cleaning will be implemented as per the school Covid risk assessment
- School risk assessment will be evaluated in light of any learning from new case

## **Scenario 2 – Outbreak Within The School Setting**

The definition of an outbreak in a non-residential setting is:

Two or more test-confirmed cases among individuals associated with a specific non-residential setting with illness onset dates within 14 days and one of the following:

- Identified direct exposure between at least 2 of the test-confirmed setting during the infectious period of one of the cases
- When there is no sustained local community transmission – absence of alternative source of infection outside setting for the initially identified cases

An outbreak is deemed to last 28 days from the last positive diagnosis.

If an outbreak occurs at Bourton Meadow Academy the following steps will be taken in line with the latest guidance:

- School will contact Public Health to pass on relevant information
- School will contact Buckinghamshire Council and follow their reporting guidance
- In collaboration with Public Health and the Trust Leadership Team, decisions will be taken as to whether classes, year groups or the school can remain open
- DFE will be informed if recommended by Public Health that the school or any classes, year groups should
- Buckinghamshire Council to be informed if the school or any part of it is required to close
- Governors to be informed
- Parents to be informed including any testing recommendations
- Remote Education Plan to be implemented
- External visits to the school to cease until deemed safe
- The required cleaning will be implemented as per the school Covid risk assessment
- School risk assessment will be evaluated in light of any learning from new case

## **Scenario 3 – Local or National Measures are implemented Which Affect The Operating Procedures In The School**

School leaders will work with Trust Leaders to continually monitor the local and national Covid-19 situation. Guidance will be implemented as directed by DFE, Public Health England and the local Council.

Bourton Meadow Academy will work with all stakeholders to limit the impact on the children's education. This will include working with Parents, Pupils, Public Health, Buckinghamshire Council, Social Care and the DFE.

As guidance changes, the school risk assessment and operating procedures will be updated to reflect any new measures e.g. face coverings, testing, remote education.

